# Scheme of Examination

## Semester – I

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Course Code</th>
<th>Papers</th>
<th>Credits</th>
<th>Exam Hrs.</th>
<th>CIA</th>
<th>CE</th>
<th>Total</th>
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<tbody>
<tr>
<td>1</td>
<td>15MAE101</td>
<td>British Literature – I (From Chaucer to Milton)</td>
<td>4</td>
<td>3</td>
<td>25</td>
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<tr>
<td>2</td>
<td>15MAE102</td>
<td>American Literature</td>
<td>4</td>
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<td>3</td>
<td>15MAE103</td>
<td>Indian Writing in English</td>
<td>4</td>
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<td>4</td>
<td>15MAE104</td>
<td>Advanced Grammar</td>
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<td>5</td>
<td>15MAE105/15MAE105A</td>
<td>Elective – I</td>
<td>4</td>
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## Semester – II

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<td>15MAE201</td>
<td>British Literature – II (Dryden to Romantic Age)</td>
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<td>Shakespeare</td>
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<td>15MAE203</td>
<td>New Literatures in English</td>
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<td>15MAE204</td>
<td>Literary Criticism</td>
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<td>15MAE205</td>
<td>Intensive Study of an Author</td>
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<td>15MCB122</td>
<td>CBCS-I</td>
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### Self Learning (Optional)

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<th>S. No.</th>
<th>Course Code</th>
<th>Papers</th>
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<td>Writing for the Media</td>
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CIA – Continuous Internal Assessment  
CE-Comprehensive Examination
### SEMESTER – III

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<th>Course Code</th>
<th>Papers</th>
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<td>British Literature – III (From Victorian Age to Modern Age)</td>
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<td>15MAE304/15MAE304A</td>
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**SELF LEARNING (OPTIONAL)**

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<td>7</td>
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<td>Masterpieces of World Literature</td>
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### SEMESTER – IV

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<td>Women’s Studies</td>
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<td>Contemporary Literary Theory</td>
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<td>15MAE403</td>
<td>Project and Viva Voce</td>
<td>10</td>
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**CIA** – Continuous Internal Assessment  **Total Credits for the Programme = 90**  
**CE** – Comprehensive Examination  **Total Marks for the Programme  = 2200**
SEMESTER – I

15MAE101 PAPER I – BRITISH LITERATURE – I

(From the Age of Chaucer to the Age of Milton)

Hours of Instruction: 6

OBJECTIVES
- To enable the students to develop a holistic understanding of literature from representative works.
- To enable the students to identify conceptual and critical tools for analyzing the works in general.
- To familiarize the students with the diverse schools of poetry, the trends and individual traits to their medium.

UNIT – I: POETRY
Geoffrey Chaucer : The Prologue to the Canterbury Tales
John Donne : “The Canonization”
George Herbert : “The Pulley”

UNIT – II: POETRY
John Milton : Paradise Lost - Book IX
Andrew Marvell : “To his Coy Mistress”
Richard Lovelace : “To Althea, from Prison” *

UNIT – III: DRAMA
Christopher Marlowe : Dr. Faustus

UNIT – IV: PROSE
The following essays from
Francis Bacon : “Of Studies”
“Of Revenge”
“Of Parents and Children”
“Of Ambition”
“Of Love”

UNIT – V: CRITICISM
Philip Sidney : An Apologue for Poetrie

* Self Study

BOOKS FOR REFERENCE
OBJECTIVES

- To provide the students a comprehensive and overview survey of American Literature.
- To enable the students to develop critical competence and acumen to interpret and analyze American literary works.
- To explore the literature that reveals and emerges from multiple perspectives of ethnicity.

UNIT – I: POETRY

Robert Frost : “Mending Wall” *
              : “Home Burial”
Emily Dickinson : “Because I could not Stop for Death”
              : “I Felt a Funeral in My Brain”
E.E. Cummings : “I am a Beggar Always”
Edgar Allan Poe : “Raven”

(Poems from An Anthology of American Literature (1880-1965)

UNIT – II: DRAMA

Arthur Miller : Death of a Salesman
Tennessee Williams : A Street Car Named Desire

UNIT – III: PROSE

Ralph Waldo Emerson : Self – Reliance
Edgar Allan Poe : The Philosophy of Composition

UNIT – IV: FICTION

Nathaniel Hawthorne : The Scarlet Letter
Tony Morrison : The Bluest Eye

UNIT – V: CRITICISM

Harold Bloom : “Poetic Origins and Final Phases”
* Self Study

BOOKS FOR REFERENCE


OBJECTIVES

➢ To enable the students to develop overall perspective and understanding of Indian Diaspora and their characteristic features.
➢ To familiarize the students with multiple conjunctures in the native varieties of Literature.
➢ To enable the students to infer “Indianness” (Socio-cultural, ethos, aesthetics… etc.) from representative works.

UNIT – I: POETRY

Nissim Ezekiel : “Very Indian Poem in Indian English”
Toru Dutt : “Sita”
A.K. Ramanujam : “River”
Henry. L. Derozio : “The Harp of India”
Sarojini Naidu : “Palanquin Bearers”
Sri Aurobindo : “Revelations”

UNIT – II: PROSE

Amitav Ghosh : The Town by the Sea
Ananda Coomaraswamy : The Dance of Shiva

UNIT – III: DRAMA

Girish Karnard : Nagamandala
Mahesh Dattani : Tara

UNIT – IV: FICTION

R.K. Narayan : Malgudi Days *
Kamala Markandeya : A Handful of Rice

UNIT – V: CRITICISM

Rabindranath Tagore : What is Art?

* Self Study

BOOKS FOR REFERENCE


OBJECTIVES

➢ To inculcate the knowledge of advanced English grammar in the minds of the students.
➢ To enable the students to understand the structure of modern English.
➢ To train the students in the realm of descriptive grammar in the field of teaching.

UNIT – I: GRAMMAR AND GRAMARS
Why study grammar?
What is grammar?
Correct and incorrect
Speech and writing
Form and meaning

UNIT II: SOME TRADITIONAL CONCEPT
Words
Inflection and syntax
Parts of speech*
Sentence, clause and phrase
Grammatical categories
Concord and government

UNIT III: MORPHOLOGY
Morphemes
Morphological processes
The morphology of derivation

UNIT IV: SENTENCE STRUCTURE
IC analysis
Phrase structure grammar
The lexicon
Further issues in the sentence structure

UNIT V: TRANSFORMATIONAL GENERATIVE GRAMMAR
Transformations
Deep structure
Constraints and filters
Problems of deep structure
Traces and binding
Some theoretical issues in TG grammar

* Self Study

PRESCRIBED BOOK

BOOKS FOR REFERENCE
OBJECTIVES
- To expose and train the students in overcoming the specific problems encountered in translation.
- To make the students conversant with the principles and theories of translation studies.
- To familiarize the students with samples of works in translation and extracts from masterpieces of World Literature.

UNIT – I
THE FUNCTION OF TRANSLATION IN DEVELOPING MULTILINGUAL COUNTRIES
The place of translation in comparative literary studies.
History of translation in antiquity, the middle age, in the modern times. *

UNIT – II: LINGUISTIC THEORIES OF TRANSLATION
Jakobson
Catford
Nida
Jiri Levy

UNIT – III: NON – LINGUISTIC THEORIES OF TRANSLATION
Andre Lefevere & Susan Bassnet – McGuire
Anton Popovich
Holmes
Gideon Toury

UNIT – IV: TRANSLATION: PROBLEMS AND DIFFICULTIES
Problems encountered at cultural/contextual/ethnographic levels
Syntactic difficulties
The problem of finding equivalence
Un-translatability

UNIT – V: TRANSLATION AND EVALUATION PRACTICE
Translation of a given text from English into Tamil or Tamil into English
Analysis and evaluation of unseen paired texts (ST-TT)

* Self Study

BOOKS FOR REFERENCE
OBJECTIVES

➢ To enable the students with theoretical perspective and plausible pedagogical guidelines in teaching English.
➢ To familiarize the students with the fundamental principles and problems of learning English as a Second Language.
➢ To help the students to relate theoretical insights to the broader educational context and practical constraints.

UNIT – I

UNIT – II

UNIT – III
Teaching Vocabulary*, Use of Mother Tongue and Teaching Translation, How to Develop Listening and Speaking Skills, Teaching Reading – Different Stages.

UNIT – IV
Teaching Writing – The Early Stages, Teaching Composition, Audiovisual Aids, Teaching of Prose.

UNIT – V
Teaching of Poetry, Tests and Examinations, Text Book and other Prescribed Materials, Remedial Work.

* Self Study

BOOK PRESCRIBED

BOOKS FOR REFERENCE


OBJECTIVES
- To enable the students to develop a holistic understanding of literature from representative works.
- To enable the students to identify conceptual and critical tools for analyzing the literary works in general.
- To familiarize the students with the diverse schools of poetry, the trends and individual traits to their medium.

UNIT – I: POETRY
John Dryden : “Alexander’s Feast”
Thomas Gray : “Hymn to Adversity”
William Wordsworth : “Tintern Abbey”
John Keats : “Ode on a Grecian Urn”
P.B. Shelley : “Ode to the West Wind”

UNIT – II: DRAMA
John Dryden : All for Love
R. B. Sheridan : The Rivals

UNIT – III: PROSE
Charles Lamb : “Old China” *
“Dream Children: A Reverie”
“A Dissertation upon Roast Pig”
“The Praise of Chimney-Sweepers”
“The South Sea House”

UNIT – IV: FICTION
Jane Austen : Emma
Sir Walter Scott : Kenilworth

UNIT – V: CRITICISM
William Wordsworth : Preface to Lyrical Ballads

* Self Study

BOOKS FOR REFERENCE
OBJECTIVES

- To enable the students to analyze plot, characters, themes and stagecraft of the plays.
- To introduce the students to the dramatic and theatrical conventions of Shakespeare.
- To enhance the students to appreciate and enjoy the plays by relating them to the modern context.

UNIT – I
*The Merchant of Venice*

UNIT – II
*King Lear*

UNIT – III
*Julius Caesar*

UNIT – IV
*The Tempest*

UNIT – V
Sonnets -12, 18, 30, 53, 54, 65, 73, 116,130, and 138;
Shakespeare’s Stage; Theatre; Audience; Fools; and Women Characters. *

* Self Study
OBJECTIVES

➢ To familiarize the students with theoretical concept related to the literature of the “New World—Asian, African, Australian, Caribbean, Latin American and Canadian.
➢ To enable the students to examine literary studies as a self-conscious pursuit of a critical definition of culture.
➢ To enable the students acquire sensitivity towards a reversionary disciple which primarily focus on interrogating the western canon.

UNIT – I: POETRY
Canadian Poetry : Daryl Hine : “Blue Beard’s Wife”
Australian Poetry : A.D. Hope : “Australia” *
New Zealand Poetry : Katherine Mansfield : “The Man with the Wooden Leg”
African Poetry : Derek Walcott : “Ruins of a Great House”
Singapore Poetry : Kirpal Singh : “To a Visitor to Singapore”

UNIT – II: PROSE
Nadine Godimer : “Nobel Prize Acceptance Speech”

UNIT – III: DRAMA
Wole Soyinka : Lion and the Jewel

UNIT – IV: FICTION
Chinua Achebe : Things Fall Apart

UNIT – V: CRITICISM
Louis Dudek : Poetry in English
(Essays from reading in Common Wealth Literature edited by Walsh)

* Self Study

BOOKS FOR REFERENCE
OBJECTIVES

➢ To enable the students to develop critical thinking and sharp penetrating understanding of theories and literary criticism.
➢ To enable the students to develop literary sensibility towards synchronic study of literary criticism.
➢ To enable the students to apply principles of criticism to literary texts.

UNIT I
Moralistic Criticism — T.S. Eliot’s “Religion and Literature”

UNIT II
Psychological Criticism — Sigmund Freud’s “Creative Writers and Day Dreamers”

UNIT III
Sociological Criticism — Christopher Caudwell’s “George Bernard Shaw: A Study of the Bourgeois Superman”

UNIT IV
Formalistic Criticism— James Smith’s “As You Like It”*

UNIT V
Archetypal Criticism— Gilbert Murray’s “Hamlet and Orestes”

Book Prescribed
Scott, Wilbur. Five Approaches to Literature.

* Self Study

Books for Reference
OBJECTIVES

- To make the students to have in depth knowledge and understanding of a writer.
- To enable the students to critically appreciate the versatility of the prescribed author.
- To familiarize the students in intensive study and specialization.

UNIT – I: POETRY

Gitanjali

UNIT – II: DRAMA

Mukthadhara

UNIT – III: SHORT STORIES

“Kabuliwala” *
“The Hungry Stones”
“The Home-Coming”
“The Victory”

UNIT IV: ONE-ACT PLAYS

Red Oleanders

UNIT – V: CRITICISM

Sadhana

* Self Study

BOOKS FOR REFERENCE


CHOICE BASED CREDIT SYSTEM

PAPER – I - ENGLISH FOR COMPETITIVE EXAMINATIONS

Hours of Instruction: 5

COURSE CONTENT
The course focuses on the three areas of English language that all competitive examinations seek for test. They are Knowledge of English Grammar, Vocabulary and Comprehension Skills which enable the students to tap the potential of English Language more effectively.

OBJECTIVES
- To enable the students to understand the syntax of English and have sufficient knowledge of grammar.
- To instill in the students confidence and skills necessary to face the challenges of various competitive examinations, as English is a qualifying subject in most of them.
- To make the students improve and extend the communication strategies in the language.

UNIT – I: FUNCTIONAL GRAMMAR I
The Sentence: Different Types, Structure of Sentences*, Transformation of Sentences, Verbs, Tenses.

UNIT – II: FUNCTIONAL GRAMMAR II
Auxiliary Verbs, Word Classes: Form Class, Function Class, Concord, Linkers, Punctuation.

UNIT – III: VOCABULARY
Words Similar in Pronunciation, Synonyms, Words often Confused, Idioms and Phrases, Idiomatic Phrasal Verbs, Foreign Words and Phrases in Common Use, Proverbs, Common Errors of Indian Students.

UNIT – IV: COMPREHENSION SKILLS
Definitions, Letter Writing, Message through E-mail and Fax, Report Writing, Note-making, Advertisements, Telegrams, Notice, Agenda, Minutes, Circulars, Essay Writing, Precise Writing.

UNIT – V: CONVERSATIONAL ENGLISH

* Self Study

BOOKS PRESCRIBED

BOOKS FOR REFERENCE
OBJECTIVES

➢ To give the students a means of expressing themselves creatively in a simulated, academic setting, which is also relaxed and supportive.
➢ To provide the students the tools for self-expression in this medium.
➢ To help the students aware of the basic conventions of fiction writing and teach the fundamentals of good writing.

UNIT – I: BASIC CONSIDERATIONS
Various Kinds of Writing
Creative Impulse
Creative Ability
Rules, Tools and Techniques

UNIT – II: CREATIVE WRITING
Creative Writing, Imagination Writing
Genius, Talent
Qualities & Attitudes of Creative Writers
Writer’s Domain

UNIT – III: SHORT STORY WRITING
Basic Elements of a Short Story*
Plot/Structure
Atmosphere
Character
Narration

UNIT – IV: WRITING SHORT STORIES FOR CHILDREN/POETRY
Appropriate Themes
Fantasy
Transmission of Value
Writing Short Poems

UNIT – V: BOOK REVIEWS
What is a Book Review?
Characteristics of a Good Review
Characteristics of a Good Reviewer
Various Aspects of Book Review

* Self Study

BOOKS FOR REFERENCE
OBJECTIVES

- The objective is to make the landmarks in the literature introduced to the students so that they can develop a wider understanding of literature as a common heritage of humanity. Texts from Lebanese, Caribbean, France, Russia and Italy have been prescribed to bring out the different facets of human experience and literary technique.

Unit - I : Prose Poetry Essays - Kahlil Gibran: *The Prophet*
Unit - II : Short Story Collection - Rosario Ferre: *The Youngest Doll*
Unit - III : Drama - Jean Paul Sartre: *The Flies*
Unit - IV : Fiction - Maxim Gorky: *Mother*
Unit - V : Criticism - Franco Moretti “Conjectures on World Literature”

TEXT BOOKS:

OBJECTIVES

➢ To enable the students to develop a holistic understanding of literature from representative works.
➢ To enable the students to identify conceptual and critical tools for analyzing the works in general.
➢ To familiarize the students with the diverse schools of poetry, the trends and individual traits to their medium.

UNIT – I : POETRY
Alfred Lord Tennyson : “The Lotus Eaters”
W.B. Yeats : “Easter 1916”
D.G. Rossetti : “The Blessed Damozel”

UNIT – II: DRAMA
T.S. Eliot : Cocktail Party

UNIT – III: PROSE
Selected Essays of George Orwell : “Shooting an Elephant” *
Thomas Carlyle : “Hero as Poet”

UNIT IV: FICTION
Emily Bronte : Wuthering Heights

UNIT – V: CRITICISM
I.A. Rihards : Four Kinds of Meaning’
* Self Study

BOOKS FOR REFERENCE
OBJECTIVES

➢ To enable the students to learn the fundamentals of writing research papers and dissertations.
➢ To initiate the students to produce scholarly writing and help them to cope with requirements of writing a project/thesis.

UNIT – I  Research and Writing

UNIT – II  Plagiarism and Academic Integrity*, The Format of Research Paper

UNIT – III  Mechanics of Writing

UNIT – IV  Documentation: Preparing the List of Works Cited

UNIT – V  Documentation: Citing Sources in the Text and Abbreviations

* Self Study

BOOK PRESCRIBED


BOOK FOR REFERENCE

OBJECTIVES

- To enable the students to master oral communication.
- To facilitate the students’ comprehension through orthography and phonetic transcription.
- To enlighten the students to understand phonetics and phonology with plenty of examples.

UNIT – I
The Air Stream Mechanisms-Organs of Speech—The Classification and Description of Speech Sounds I: Consonants, II: Vowels.

UNIT – II
Phonology—The Syllable—The Concept of General Indian English.*

UNIT – III
The Vowels of English—The Consonants of English—Consonant Clusters in English.

UNIT – IV

UNIT – V
Practice in Phonetic Transcription.

* Self Study

BOOKS PRESCRIBED


Books for Reference

## ELECTIVE PAPERS

| Semester – III  
| Paper - II          |
|--------------------|------------------|
| Mass Communication and Journalism | 15MAE304         |
| Translation Studies – II    | 15MAE304A        |
OBJECTIVES

➢ To enable the students comprehend the procedure of printing journals and newspapers.
➢ To enable the students get an overview of Mass Communication in India.
➢ To enable the students understand the key role of journalist in building of a nation

UNIT I: Introduction to Communications

Definition – Meaning – Process of communications
Functions and Theories of Mass Media
Role and effects of Mass Media in Social Campaigns
(Literacy, Anti-poverty, Family Planning, National Integration, Secularism and Environment Issues)
Emerging Trends and Development in Information and Communication Technologies

UNIT II: Introduction to Journalism

Role of Press in India – English and vernacular Press
Ethics and Principles of Journalism
Press Council and Press Regulations in India.

UNIT III: Print Media

The Making of a Newspaper
Principles of Reporting – Feature Writing, Interviews.
The Role of Editors.

UNIT IV: Television and Radio

The growth and development of Television in India
Radio genres, Ownership, Control and Broadcasting Policy
Impact of TV and Radio on society

UNIT V: Advertisements* and E-Writing:

Types of Advertising and Advertising Media
Techniques in Effective Advertisement
Code of Ethics for advertising
E-Writing- Drafting E-Mails, Writing Blogs, Content Writing

* Self Study

BOOK PRESCRIBED

BOOKS FOR REFERENCE

OBJECTIVES
- To expose and train the students in overcoming the specific problems encountered in translation.
- To make the students conversant with the principles and theories of translation studies.
- To familiarize the students with samples of works in translation and extracts from masterpieces of world literature.

UNIT - I
Translation of Literary and Aesthetics Texts
Problems and Techniques
Translation of Religious Texts in India *

UNIT - II
Translation of Poetry
Translation of Fiction
Translation of Plays

UNIT - III
Translation of Specific – Technical Texts
Problems and Techniques
Translation of Scientific Texts

UNIT - IV
Translation of Social Sciences Texts
Translation of Official Circulars, Agenda, Minutes
Translation of Commercial, Financial Document and Legal Texts

UNIT - V
New Trends
Assessment of Translation
Computer-aided Translation

* Self Study

Books for Reference
OBJECTIVES

- To enable the students comprehend and practice office tools and techniques.
- To enable the students to present their content in visual format.
- To introduce computer packages meant for editing, formatting, presenting, and publishing.

UNIT-I

Introduction to computer concepts: Need for computer, definition, Tasks associated with computers-Elements of computers-History of computers-Classification of computers-Characteristics of computers-Advantages and Disadvantages.*

The Basic Computer Architecture: Components of digital computers-Reduced instruction set computer (RISC).


UNIT-II

Data Representation: Data and Information-How does computer represent data- bits and bytes – text codes – number systems – conversions – Binary to other number systems-Arithmetic operations in binary systems.

Software Concepts: Types of software- programming languages – Software its nature and qualities- programming languages.

Operating Systems: History and Evolution – Brief History of Linux – A brief history of MS-DOS – Brief history of Windows systems.

UNIT-III


UNIT-IV


UNIT-V


* Self Study

TEXT BOOK:


REFERENCE BOOKS

MS WORD
1. Type a paragraph and perform the necessary formatting, alignment and spell-check.
2. Type your resume with neat format.
3. Prepare a mark sheet of our college in table format.
4. Illustrate the mail merge concept to apply for a suitable job for at least 5 companies.
5. Prepare an invitation for scenario.

MS EXCEL
6. Prepare a yearly sales report for an organization.
7. Prepare a mark statement of a student and draw charts.
8. Prepare a worksheet for printing electricity bill.

MS POWERPOINT
9. Prepare an organization chart in the PowerPoint.
10. Prepare slides for inaugural function of your department.

MS ACCESS
11. Create a table for student details and sort in ascending order
12. Create emailing labels for employee database.
SELF LEARNING

MASTERPIECES OF WORLD LITERATURE

OBJECTIVES

➢ The objective is to make the landmarks in the literature introduced to the students so that they can develop a wider understanding of literature as a common heritage of humanity. Texts from Lebanese, Caribbean, France, Russia and Italy have been prescribed to bring out the different facets of human experience and literary technique.

Unit – I, II, III, IV, & V : Jean Paul Sartre: The Flies

OR

Maxim Gorky: Mother

TEXT BOOKS:

OBJECTIVES

- To enable the students understand the different phases of feminist criticism.
- To enable the students comprehend the current issues and recent developments in the writing of women.
- To expose the students to the various women writers across the globe.

UNIT – I – POETRY
Kamala Das - “The Old Play House”
Sylvia Plath - “Lady Lazarus”
Judith Wright - “Woman to Man”
Margaret Atwood - “Journey to the Interior”

UNIT II – PROSE
Maya Angelo - I Know Why the Caged Bird Sings

UNIT III – DRAMA
Lorraine Hansberry - The Raisin in the Sun

UNIT IV – FICTION
Arundhati Roy - God of Small Things

UNIT V – CRITICISM
Elaine Showalter - Towards a Feminist Poetic

* Self Study

Books for Reference
OBJECTIVES
 To provide the students with prime knowledge in the vast area of literary theory.
 To develop students’ critical competence by providing a sound grounding in Literary Criticism and Theory.
 To encourage the students to undertake further reading in critical movement and theories.

UNIT I
Changing Worlds and Changing Words *
Post Modernism and Before
Post Structuralism: Deconstruction

UNIT II
Psychoanalytic Criticism Social Discourse
Reader-oriented Theories

UNIT III
Gender Based Approaches
Historical Approaches
Colonial Contexts

UNIT IV
Socio-economic Approaches
Formalism
New Criticism

UNIT V
Structuralism
Stylistics
Earlier Traces and Emerging Trends
* Self Study

BOOKS PRESCRIBED:
COURSE CONTENT
The course focuses on the three areas of the English language that all competitive examinations seek for test. They are knowledge of English Grammar, Vocabulary and Comprehension skills which enable the students to tap the potential of English language more effectively

OBJECTIVES
- To hone the students’ LSRW skills
- To enable the students face the interviews with confidence.
- To facilitate students’ emotional intelligence and soft skills.

UNIT I
Listening skills

UNIT II
Telephone skills

UNIT III
Writing skills

UNIT IV
Career skills

UNIT V *
Soft skills

* Self Study

Book Prescribed

Books for Reference
CHOICE BASED CREDIT SYSTEM
PAPER II - BUSINESS COMMUNICATION

Hours of Instruction: 6

COURSE CONTENT
The course focuses on the three areas of the English language that all competitive examinations seek for test. They are knowledge of English Grammar, Vocabulary and Comprehension skills which enable the students to tap the potential of English language more effectively.

OBJECTIVES
- To enable the students impart communication skills effectively.
- To enable the students get practical knowledge in oral and written communication.
- To instill in students the confidence and professional skills.

UNIT I *
Language and Communication – Non-verbal Communication – Communication in Organizations.

UNIT II

UNIT III
Formal Reports – Style – Technical Proposals – Business Correspondence – Advertising and Job Description – Graphic aids.

UNIT IV
Notices, Agenda and Minutes – Hand books and Manuals – Research papers and Articles.

UNIT V
Copy editing – Words commonly misspelled – Punctuation and Capitalization – Abbreviations and Numerals.

* Self Study

Book Prescribed

Books for Reference
15MAE403

OBJECTIVE

Project Work is a preparatory exercise for research writing. Students are trained to write academically following the entrenched rules to effectively express their thesis on carefully selected topic.
S.N.R. SONS COLLEGE (AUTONOMOUS)

Question Paper Pattern

(Common to all Semesters)

M.A. ENGLISH LITERATURE

Time: 3 Hours                                      Maximum Marks: 75

SECTION - A                                        (20x1=20 Marks)

(1-20) Multiple choice questions equally distributed from all the five units.

SECTION – B                                         (5x4 = 20 Marks)

(To a maximum word limit of 200)

21, 22, 23, 24 & 25: Two short notes from each unit in either or pattern.

SECTION – C                                        (5x7 = 35 Marks)

(To a maximum word limit of 600)

26, 27, 28, 29 & 30: Two descriptive types of questions from each unit in either or pattern.